

REUNION EVALUATION

Introduce the evaluation and stress that opinions and ideas are important to help plan future reunions. Ask members to be candid. Stress that responses will be confidential. Tell them where to return completed evaluations.

1. Is this the first time you attended the _____ Reunion?

___yes ___no

2. How did you get to the reunion?

__Car __Airplane __Train __Bus __Other _____

3. Were the INSTRUCTIONS clear for getting to the:

A. City/location ___yes ___no

B. Hotel/lodging ___yes ___no

C. Reunion activities ___yes ___no

If not, please explain problems you had.

4. How convenient was the LOCATION for you? Circle one answer

Not at all Okay Very convenient

1 2 3 4 5

5. How convenient was the DATE for you? Circle one answer

Not at all Okay Very convenient

1 2 3 4 5

6. Were fees for reunion registration and events affordable? Circle one answer

A. Registration fees were

Not at all Okay Very affordable

1 2 3 4 5

B. Reunion activity fees were

Not at all Okay Very affordable

1 2 3 4 5

7. What was the BEST ASPECT about the reunion for you?

8. What was the MOST DISAPPOINTING ASPECT of the reunion for you?

9. How likely are you to attend the next reunion? Circle one answer

Not at all	Likely	Very likely to come	Of course
1	2	3	4

If you circled a 1-3, what would make you decide to come to the next reunion?

10. What ideas do you have for:

A. the next reunion location _____

B. activities _____

C. ways to improve the reunion _____

11. Please rank each of the following (Circle one answer):

	Awful	Okay	Exceeded my expectations		
A. Room accommodations	1	2	3	4	5
B. Hotel services	1	2	3	4	5
C. Food					
Quality	1	2	3	4	5
Portions	1	2	3	4	5
Variety	1	2	3	4	5
D. Reunion book	1	2	3	4	5
E. Reunion activities					
Games	1	2	3	4	5
Tours	1	2	3	4	5
Speeches	1	2	3	4	5
Dances	1	2	3	4	5
Entertainment	1	2	3	4	5
(Continue your list here)					
F. Reunion organization	1	2	3	4	5
G. Variety of things to do	1	2	3	4	5
H. Keepsakes/Memorabilia	1	2	3	4	5

12. How old are you?

____ 0-12 ____ 13-19 ____ 20-30 ____ 31-45 ____ 46-64 ____ 65+

13. Are You ____ MALE ____ FEMALE

14. Would you be willing to help organize the next reunion?

____yes ____no ____MAYBE, call me

If your answer is yes or maybe, please complete the following

Name _____

Phone _____

Address _____

Email address _____

15. Is there anyone else we should ask to help plan the next reunion?

Name _____

Phone _____

Address _____

Email address _____

16. Other Comments:

Thanks for your time and thoughtful answers

Please return this to: _____